

OVERVIEW AND SCRUTINY LOG OF RECOMMENDATIONS

Cttee	Review title	Rec #	Summary of recommendation	Status	Head of service	Implementation target date	Notes
Scrutiny	Environmental enforcement	1	Members shadowing service units	Accepted	E. Wiggins	Ongoing	Limited take-up so far of opportunities to shadow service units.
Scrutiny	Environmental enforcement	2	Clearer briefing on who provides which services	Implemented	M.Radford	Complete	A Guide to Services was incorporated into the new Induction Guide for New Councillors following the May 2015 elections.
Scrutiny	Environmental enforcement	3	Recognise good work of Environmental Response Team	Implemented	E. Wiggins	Complete	Opportunities regularly being taken to publicise work of ERT, eg. local journalist from Faversham Times shadowing an Environmental Warden for a day.
Policy	Mental health	1	SBC to work closely with CCGs and GPs on MH provision	Implemented	A.Christou	Complete	SBC now forms part of North Kent Mental Health Commissioning Group for mental health services. Mental health representative appointed to Swale health and Wellbeing Board.
Policy	Mental health	2	SBC to assess impact of its services on those with MH	Accepted	A.Christou	Ongoing	SBC are working with Kent Supporting People to pilot the provision of a mental health floating support worker to sit with frontline housing and benefits staff in Swale House, to provide additional support and advice to customers who have mental health needs and handhold rather than signpost onto more intensive support services where required. The aim is to have this in place shortly. SBC are also working with the mental health GP link workers funded by the CCGs to help ensure customers with mental health needs obtain the right medical support.
Policy	Mental health	3	Stress importance of MH through local partners, inc KCC	Accepted	A.Christou	Ongoing	Both Health and Wellbeing Boards monitor MH service provision commissioned by the CCGs and Kent Public Health. C&C CCG have a mental health sub-group. SBC will continue to influence through these.
Policy	Mental health	4	Tackle particular problems of young people with MH issues	Accepted	A.Christou	Ongoing	SBC continues to be aware of the problems of young people in Swale and the potential impacts on mental health. SBC will continue to seek to influence Kent Public Health and CCG commissioning intentions.
Policy	Mental health	5	SBC to support voluntary sector in tackling MH issues	Implemented	A.Christou	Complete	There are now representatives from Mental Health Matters and from Swale CVS on the Swale Health and Wellbeing Board.
Policy	Mental health	6	SBC to work with media and others to combat MH stigma	Accepted	A.Christou	Ongoing	This is a highly specialised role that we consider should be led by Kent Public Health, which SBC will support as appropriate. SBC organised two training sessions on dementia friendly communities for frontline staff this month.
Policy	Mental health	7	SBC to use its community advocate role to meet MH challenges	Accepted	A.Christou	Ongoing	SBC will continue to work with the local MPs and other stakeholders to press for adequate resources for mental health services on Swale.
Policy	Mental health	8	SBC to provide a costed model of supported housing	Rejected	A.Christou	N/A	Mental Health Matters have opened two wellbeing cafes for people in mental health crisis. One in Sittingbourne, open Friday and Saturday evenings and one in Sheerness, open Friday evenings and Sunday afternoons
Scrutiny	MKIP Governance and Communications	1	Greater opportunities for pre-scrutiny before consideration of new shared service proposals.	Accepted	A.Kara	Ongoing	Opportunities already exist for pre-scrutiny.
Scrutiny	MKIP Governance and Communications	2	That joint O&S task and finish groups should be convened to jointly review any major issues that arise in regard to shared service delivery.	Accepted	A.Kara	Ongoing	Opporrtunities already exist for this.
Scrutiny	MKIP Governance and Communications	3	That the MKIP Board will notify the O&S functions of each authority when there are potential items of interest that a joint task and finish group could review on their behalf.	Rejected	A.Kara	N/A	It is for O&S to consider the potential items that it wishes to review, and it is not for Cabinet to presume what they might be. The Scrutiny Committee is welcome to review agenda and minutes of MKIP Board meetings.
Scrutiny	MKIP Governance and Communications	4	Creation of Mid Kent Services Director post should be considered favourably.	Accepted	A.Kara	Ongoing	This has been agreed in principle. Needs to be agreed formally through the annual budget process.
Scrutiny	MKIP Governance and Communications	5	The role of the MKIP Programme Manager should be re-examined.	Implemented	A.Kara	Complete	An officer recruited under the Local Government Association's National Graduate Development Programme has been appointed to this role.

Scrutiny	MKIP Governance and Communications	6	That early consideration should be given to transferring the management of Planning Support and Environmental Health to the Mid Kent Service umbrella as soon as possible.	Rejected	A.Kara	N/A	These services are hosted/led by Maidstone BC and Tunbridge Wells BC respectively. The Planning Support service has been transferred to MKS, Environmental Health still under consideration.
Scrutiny	MKIP Governance and Communications	7	That a toolkit is created to assist managers in their role as internal clients of shared services.	Accepted	A.Kara	Ongoing	Already happening through the maturing of the Shared Service Boards and the role of the Mid Kent Service Director.
Scrutiny	MKIP Governance and Communications	8	Shared services create a service catalogue for their service that will help internal clients to better understand the extent of the service they provide.	Accepted	A.Kara	Ongoing	This process is formally followed each year as part of agreeing the annual Service Level Plan and Service Plan.
Scrutiny	MKIP Governance and Communications	9	That a joint Communication Plan is developed.	Accepted	MKIP Programme Manager	Ongoing	
Scrutiny	MKIP Governance and Communications	10	That the MKIP Board has responsibility for the effective implementation of an agreed Communication Plan and ensures its delivery is resourced appropriately.	Accepted	MKIP Programme Manager	Ongoing	
Scrutiny	MKIP Governance and Communications	11	That communication should be improved between the newly created Shared Service Boards and MKIP Board regarding major service issues or options for change.	Accepted	A.Kara	Ongoing	
Scrutiny	MKIP Governance and Communications	12	That client representatives on the Shared Service Boards should ensure the outcomes of their meetings are effectively cascaded to relevant staff within each authority.	Accepted	A.Kara	Ongoing	
Scrutiny	MKIP Governance and Communications	13	That future MKIP Board meetings should be held and papers published in accordance with the appropriate local authority access to information regulations.	Rejected	A.Kara	N/A	MKIP papers will only be placed on the internal Intranet facility, not published via the Council's external website.

Key to status	
	Pending: Awaiting cabinet decision on whether to accept or reject.
	Rejected: Recommendation not accepted by cabinet.
	Accepted: Recommendation accepted, still within target date for implementation.
	Implemented: Recommendation accepted, implementation complete.
	Overdue: Recommendation accepted, target date for implementation exceeded.